

Garvin Heights Vineyards, LLC - Rental Policies and Guidelines

Special Event Facility Rental Contract
Garvin Heights Vineyards, LLC
2255 Garvin Heights Road
Winona, MN 55987 phone 507-313-1918 or 1917

Responsible Party Name: _____
Street Address: _____
City: _____, State: _____, Zip: _____
Home Phone: (____) _____-_____ Cell Phone: (____) _____-_____
E-mail address: _____@_____

Honored Guest(s): _____
Street Address: _____
City: _____, State: _____, Zip: _____
Home Phone: (____) _____-_____ Cell Phone: (____) _____-_____
E-mail address: _____@_____

Type of Event: _____ Date: _____, 2010
Start Time: __:__ am / pm End Time: __:__ am / pm

Caterer: _____ Phone: (____) _____-_____
Musician: _____ Phone: (____) _____-_____
Florist: _____ Phone: (____) _____-_____
Hired Service: _____ Phone: (____) _____-_____

This quote is based on up to _____ guests and is valid through: _____, 2010
Base Cost: \$ _____
Extras: \$ _____ Description: _____
Event Total: \$ _____ Excludes \$100 Security Deposit

50% Deposit / Down Payment

Deposit Paid: \$ _____ Date: _____, 2010
Balance Due: \$ _____ Due Date: _____, 2010
Balance Received: \$ _____ Date: _____, 2010

Time Line:

Decorating Date: _____, 2010, Time: __:__ am / pm
Cleanup Complete Date: _____, 2010, Time: __:__ am / pm

The responsible party will exercise the utmost care in the use of the Garvin Heights Vineyards, LLC premises and property and will make good any damage arising from use of the premises and property and agrees to conditions stated in the Garvin Heights Vineyards, LLC - Rental Policies and Guidelines. Furthermore, Garvin Heights Vineyards, LLC is not responsible for lost or stolen property during or after the event and is hereby released from any injuries, which may occur while on said premises.

No outside alcohol, wine, or beer will be served or brought on to the winery property.

Responsible Party Signature: _____ Date: _____, 2010
Garvin Heights Vineyards, LLC: _____ Date: _____, 2010